

Memorandum

Subject: Waiver for bottled water from the Virginia Distribution Center (VDC)

Expiration: June 30, 2027

Updated: April 29, 2026

Waiver Requests

Please see the standing waivers on the waivers page of our website. To request a waiver for an item(s) not covered below in this waiver and for which there is no standing waiver, please complete the form found on that page. A reference may be made to a brand to convey product attributes, but no waiver will be authorized solely based on any brand of an item.

The standing waivers and form may be found at <https://vdc.dgs.virginia.gov/Waivers.html>.

Please send any questions to WaiverVDC@DGS.Virginia.gov.

Standing Waiver

The VDC distributes bottled water both by the pallet (item 912340) and by the individual case (item 912335). Shipping restrictions apply. Water will only ship when accompanied by an order sufficient to cover the cost of shipping. Individual cases and pallets may be picked up at the Distribution Center.

Please use this as a purchase waiver for up to 20 cases in a 30 day period, if the item cannot be reasonably picked up at the distribution center.

For questions, please contact WaiverVDC@DGS.Virginia.gov.